

VirtualOutcomes Pharmacy Online Training Easy Guide

Visit <u>https://www.virtualoutcomes.co.uk/pharmacy-training/</u> and **enter your pharmacy F Code** to access courses assigned to you.



To register for an event, click "**Start Course**" or click the title of the event.

Type 2 Diabetes Web Course	Start Course 🍃
GDPR Web Course	Start Course 🔌
Mental Health Web Course	Start Course 🍃
Bowel Cancer Web Course	Start Course 🍃
Smoking	Start Cource

You will then be re-directed to the registration page.

Course Registration Pages - Step 1

Please note, you will need to register separately for every course you wish to view. This is to ensure you can obtain your certificate at the end of the course.





Once logged in you will be presented with the online training viewing screen (see below).

Online Course

The following sections are highlighted.

- Webinar viewing pane (1)
 - Press the play button in the middle and the webinar will begin
 - You can play, pause or rewind any course at any point
- Course overview information (2)
- Resources tab needs to be selected (3)
 - Click the tab and you will see another section which will list resources relevant to the course.



Certificate

Once you have completed the online training, you will be asked a series of questions. Once you have successfully completed these, click "Show my Scores" and you will be able to see your certificate.

Printing your certificate

There are a number of options available to you:

- You can print directly from your browser
- You can save the certificate by entering your print function for your web browser
 - The latest versions of Windows and all Mac browsers allow you to print your screen to a PDF.
- If you are watching on a mobile device, with no access to a printer,
 - Log back in using a PC and if you use the same email, you can click "Show my Scores" and it will remember your result.