



Committee Meeting, 22nd September 2020
Microsoft Teams (Virtual Meeting)

Time	Item	Lead	Paper	Comment
09:00	1 Welcome, introductions & apologies	Chair		
09:05	2 Committee Governance	Chair		
	· Declarations of Interest			Standing item
	· Competition Law Guidelines			Standing item
09:10	3 Notes from the previous meeting	Chair	a	
	· Matters Arising			Standing item
	· Chief Officer Recruitment			Discussion/Decision
	· Progression of Sub-groups		a	Discussion
09:45	4 Finance update	Treasurer		
	· Finance report and budget		a,b	Verbal update
09:55	Comfort Break (Chair to attend Primary Care Meeting)			
10:10	5 Feedback from PSCN LPC Conference	Chair		
	· Wright Review: next steps			Verbal update
10:20	6 Services	Chair		Standing item
	· Flu vaccination inc. notification & PCN leads			Discussion
	· TCAM			Decision
10:55	7 PQS Update	Chair		
	· PCN Leads; LPC support			Discussion
	· Planning of activity			Discussion
	· Planning of activity			Discussion
11:05	8 COVID-19 Recovery	Chair		
	· Testing			
	· Feedback and Discussion			Discussion
11:15	9 LPC Contractor Activity	Chair		
	· Website			Discussion
	· Email Newsletter			Discussion
11:45	10 Market entry	Chair		
	· Feedback and restart			Verbal update
11:50	11 AOB	Chair		
	· Future meeting plans			Discussion
12:00	Close			

Date and time of next meeting:

17th November; Details to be discussed