



Health and Safety at Work Statement

Statement of intent

As Community Pharmacy Lincolnshire (CPL) has fewer than five employees, a written Health and Safety at Work Policy is not a legal requirement. However, as an organisation we take our responsibilities regarding Health and Safety at Work seriously and have therefore produced this short statement.

Responsibilities for health and safety

The Chief Officer is responsible for the Health and Safety at Work statement supported by the Community Pharmacy Lincolnshire Executive (Chair, Vice Chair and Treasurer)

All employees must:

- co-operate with supervisors and managers on health and safety matters;
- take reasonable care of their own health and safety; and
- report all health and safety concerns to an appropriate person (as detailed above).

Arrangements for health and safety at work

Premises and Equipment

Whilst Community Pharmacy Lincolnshire does not have its own premises, it is the responsibility of all employees and representatives of CPL to comply with the health and safety requirements, policies and processes of any premises visited, such as those of pharmacy contractor premises or other venues/organisations including (but not limited to) NHS commissioner premises and GP practices.

Appropriate equipment required for safe use of IT systems will be provided as necessary (for example a mouse, keyboard and screen for extended laptop use).

Lone Working

Employees may be required to visit different premises to meet pharmacy contractors and others, such as primary care providers and commissioners.

An assessment will be made to review the safety of any such visit. Where necessary, individuals visiting premises will be accompanied by a colleague. This is decided on a case-by-case basis by the employee and their line manager. A mobile phone must be carried at all times, and where appropriate, agreed and timely check-ins with the line manager (or other appointed colleague) will be made.