

Committee Meeting, 16th March 2023

The Showroom, Tritton Road, Lincoln

Ctte members to provide photos and updates to bios on website if needed

Time	Item No.	Item	Lead	Paper	Comment
09:30	1	Welcome, intro & apologies. New Ctte Photo	Chair		
09:40	2	Committee Governance	Chair		
		· Declarations of Interest/Biographies			Standing item
		· Competition Law Guidelines			Standing item
09:45	3	Notes from the previous meeting	Chair	Attached	
		· Minutes to be checked for accuracy			Standing item
		· Action Log to be reviewed			
		· Matters Arising discussed if not on agenda			
10:15	4	Finance update	Treasurer	Attached	Report
		· Inc payment list and bank statement			
		· Reminder payment rates £120 or £240			
		· Historic NRF Reserves			
10:45	5	Update from Chair and Chief Officer	Chair/Chief Officer		Verbal
		· ICS/CCG Update			
		· MPs -Visit and support to PSNC			
		· Contraceptive Pilot			
		· Lifeguard			
		· Changes of Ownership			
		· New CPCL and Pathfinder			
		· Meeting dates and venues 2023			
11:15	6	Elections	Chief Officer	Attached	Report
		· Timetable			
		· Documentation			
11:45		Comfort Break			
12:00	7	Draft Annual Report	Chair/Chief Officer		
		· For Decision and Approval		Attached	Report
12:30		Lunch			
13:30	8	Annual General Meeting	Chair/Chief Officer		
		· Venue booked			Verbal
		· Decide on Speaker			
		· Reminder - Full day meeting beforehand			
		· Other as required			
14:00	9	Services Implementation & Dev Update	Chief Officer		
		· GPCPCS Update, DMS, Contraceptive Pilot		Attached	Report
		· Webinar Planning			
		· CPCS best practice feedback			
14:30	10	CPAF Questionnaire Support (June)	Chief Officer		
		· For Information and Discussion			Verbal
14:40	11	Committee Effectiveness Survey Planning	Chief Officer		
		· For Discussion, due to be completed June		Attached	Report
15:00	12	GLLEP Training	Chief Officer		
		· For discussion and decision		Attached	Report
15:30	13	AOB	Chair		
		· PCN Lead Roles			Verbal
		· Pharmacy IT Systems			Verbal
		· Other as required			Verbal
16:30		Close			

Date and time of next meeting:

15th June 2023, Full Day, Face to Face
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