

Committee Meeting, 15 June 2023

The Showroom, Tritton Road, Lincoln

Ctte members to provide photos and updates to bios on website if needed

| Time | Item No. | Item | Lead | Paper | Comment |
|-------|----------|--|---------------------|----------|---------------|
| 09:30 | 1 | Welcome, intro & apologies. New Ctte Photo | Chair | | |
| 09:40 | 2 | Committee Governance | Chair | | |
| | | · Declarations of Interest/Biographies | | | Standing item |
| | | · Competition Law Guidelines | | | Standing item |
| 09:45 | 3 | Notes from the previous meeting | Chair | Attached | |
| | | · Minutes to be checked for accuracy | | | Standing item |
| | | · Action Log to be reviewed | | | |
| | | · Matters Arising discussed if not on agenda | | | |
| 10:15 | 4 | Finance update | Treasurer | Attached | Report |
| | | · Inc payment list and bank statement | | | |
| | | · Budget 2023/24 | | | |
| | | · Other as required | | | |
| 10:30 | 5 | Update from Chair and Chief Officer | Chair/Chief Officer | | Verbal |
| | | · ICS/CCG Update | | | |
| | | · MPs - Round table delayed - await PSNC resp | | | |
| | | · AGM planning | | | |
| | | · New Committee | | | |
| | | · HSCC Response | | | |
| | | · Independent Pharmacy Awards | | | |
| | | · Other as required | | | |
| 11:00 | | Comfort Break | | | |
| 11:15 | 6 | Appointment of Chair, Vice Chair and Treasurer | Chief Officer | | Verbal |
| | | · Vote to appoint from 1st July 2023 | | | |
| 11:20 | 7 | Annual Report | Chief Officer | Attached | Report |
| | | · For review and approval | | | |
| 11:30 | 8 | Presentation from Regional PSNC Rep | Regional PSNC Rep | | |
| | | · For Information and Discussion | | | Verbal |
| 12:30 | | Lunch | | | |
| 13:00 | 9 | Discussion re PSNC Position and Services | Chair | | |
| | | · Discussion incl PQS | | | Verbal |
| 13:40 | 10 | Committee Effectiveness Survey | Chief Officer | | |
| | | · Information and Discussion | | Attached | Report |
| | | · Reminder H&S Policy on Website as per last meeting | | | |
| | | · Other | | | |
| 14:00 | 11 | UOL Presentation | UOL Representatives | | |
| | | · Information and Discussion | | | Verbal |
| 14:30 | 12 | Community Pharmacy West Midlands | Chief Officer | | |
| | | · Discussion and decision | | | Verbal |
| 14:50 | 13 | Winter Pressures Plan for system engagement | Chair | | |
| | | · Discussion and Decision | | | Verbal |
| 15:20 | 14 | AOB | Chair | | |
| | | · As required | | | Verbal |
| 16:20 | | Close | | | |

Date and time of next meeting:

September 2023, Full Day, Face to Face
Washingborough Hall Hotel (followed by AGM in evening)