



Committee Meeting, 21 September 2023

Washingborough Hall, Lincoln

Ctte members to provide photos and updates to bios on website if needed

Time	Item No.	Item	Lead	Paper	Comment
09:30	1	Welcome, intro & apologies. <b>New Ctte Photo</b>	Chair		
09:40	2	Committee Governance	Chair		
		· Declarations of Interest/Biographies			Standing item
		· Competition Law Guidelines			Standing item
09:45	3	Notes from the previous meeting	Chair	Attached	
		· Minutes to be checked for accuracy		(Action Log only)	Standing item
		· Action Log to be reviewed			
		· Matters Arising discussed if not on agenda			
10:00	4	Presentation from Regional PSNC Rep	Regional PSNC Rep		
		· For Information and Discussion			Verbal
11:00		Comfort Break			
12:10	5	Finance update	Treasurer	Attached	
		· Inc payment list and bank statements			Report
11:20	6	Update from Chair and Chief Officer	Chair/Chief Officer		
		· ICS/CCG Update			Verbal
11:40	7	Appointment of Chair, Vice Chair and Treasurer	Chief Officer		
		· Confirmatory vote to appoint from 1st July 2023			Verbal
12:20	8	Directors Liability Insurance	Chief Officer		
		· Information and Discussion (now req)			Verbal
12:30		Lunch			
13:30	9	Management of CPL Administration	Chief Officer		
		· Discussion and decision		Attached	Report
		· Other as required			
14:00	10	Accountants' Identification Requirements	Treasurer		
		· Discussion and decision			Verbal
14:10	11	Services Implementation & Dev. Update	Chief Officer	Attached	
		· Information and discussion			Report
14:30		Comfort Break			
14:50	12	Community Pharmacy Midlands	Chief Officer		
		· Information and discussion			Verbal
15:00	13	Presentation by Teresa Ogungbesan CPCL Lincs	CPCL		
		· Information and discussion			Verbal
16:00	14	AOB	Chair		
		· Other as required			Verbal
16:30		Close			

Date and time of next meeting:

30th November 2023, Half Day, Virtual 0930-1330