



Committee Meeting, 30th November 2023  
Microsoft Teams (Virtual Meeting)

Time	Item No.	Item	Lead	Paper	Comment
09:30	1	Welcome, introductions & apologies	Chair		
		· Committee Member Resignation(s)			
09:35	2	Committee Governance	Chair		
		· Declarations of Interest & Biography			Standing item
		· Competition Law Guidelines			Standing item
09:40	3	Notes from the previous meeting	Chair	attached	
		· Action Log & Matters Arising			Standing item
09:55	4	Update from Regional Representative	Regional Rep		
		· Update since last Committee Meeting			
10:25	5	Finance update	Treasurer		
		· Finance Report (incl recent payments list)		attached	Report
		· Budget for 2024/25			
		· NRF Funding administration			
		· Treasurer's verbal report			
10:45		Comfort Break			
10:55	6	Update from Chair and Chief Officer	Chair/CO		
		· Update since last Committee Meeting			Verbal Update
11:15	7	Services Update	Chief Officer		
		· GPCPCS, DMS, Contraception		attached	Report
11:30	8	Primary Care People Group funding bids	Chief Officer		
		· For information		attached	Report
11:45	9	Meeting Venue & Dates F2F June & Sept 2024	Chief Officer		
		· For decision (last set date 14th March 24)			Verbal
11:50	10	Support for Pharmacy First & Vision	Chair/CO		
		· Planning for the future			Report
		· Supporting contractors efficiently			
		· Promotion of CPE training			
12:20	11	Foundation training	Chair		
		· For information			Verbal
12:30	12	Welcoming New Contractors	Chair/CO		
		· For Information		attached	Report
12:40	13	AOB	Chair/Treasurer		
		· As required. Incl Market Entry x2			Verbal
13:00					

Date and time of next meeting: Thursday 14th March, Virtual Meeting 0930-1300 Teams