



Committee Meeting, 26th September 2024  
Washingborough Hall, Lincoln

Time	Item No.	Item	Lead	Paper	Comment
09:30	1	Welcome, introductions & apologies	Chair		
		· Committee Photo if required			
09:35	2	Committee Governance	Chair		
		· Declarations of Interest & Biography			Standing item
		· Competition Law Guidelines			Standing item
09:40	3	Notes from the previous meeting	Chair	attached	
		· Action Log & Matters Arising			Standing item
09:55	4	Appointment of Vice Chair			
		· For discussion and decision			
10:10	5	Update from Chair and Chief Officer	Chair/CO		
		· Update since last Committee meeting			
		· ICS CP Lead Funding, PNA, MP eng, HSC Lincs			
		· CPAF quest, Louth rota, Poss hub & spoke visit			Verbal
		· Dental/Optom referral into CP Hypertension			
10:25	6	Finance update	Treasurer		Standing item
		· Finance Report (incl recent payments list)		attached	Report
		· Treasurer's verbal report			
10:45	7	Governance Update	Governance Lead		Standing item
		· Update since last Committee Meeting			Verbal
11:00		Comfort Break			
11:15	8	Market Entry Update	Treasurer		Standing item
		· For discussion and decision if appl			Verbal
11:30	9	Update from Regional Representative	Regional Rep		
		· Update since last Committee Meeting			Verbal
12:15	10	CDAO feedback	Treasurer		
		· For information			Verbal
12:30		Lunch			
13:30	11	Factors impacting pharmacy	Chair		
		· GP Industrial Action, Riots, Vulnerability			Verbal
14:15	12	Stock Shortages - PERT	Chair		
		· For discussion			Verbal
14:30		Comfort Break			
14:40	13	Pathfinder update from BJ/CM	BJ		
		· For Information and Discussion			Verbal
14:55	14	Post Event Messaging	Chair		
		· For information			Verbal
15:15	15	Pharmacy Services Update	CO		
		· For information		attached	Report
15:45	16	Storage and disposal of hard copy paperwork	CO/Admin		
		· As required.		attached	Report
16:00	17	AOB	Chair		
		· As required.			Verbal
16:15		Main meeting closes - comfort break			
16:25		Sub-Committee meeting period if required		TBC	
					TBC
17:00		Close			

Date and time of next meeting: Thursday 12th December, Dower House Hotel, Woodhall Spa